

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

August 11, 2016

MINUTES

Selectmen: Christopher P. Shipp, Chair, Russell C. Wakefield, Vice Chair, Josiah H. Bartlett, Jean M. Beadle, Paul T. Punturieri; Walter P. Johnson, Town Administrator; and Hope K. Kokas, Administrative Assistant.

I. CALL TO ORDER: Chris called the meeting to Order at 7:05 P.M.

II. PLEDGE OF ALLEGIANCE:

III. REVIEW / APPROVAL MINUTES: Paul Made the Motion to approve the 6:15 p.m. July 28, 2016 Public Minutes and the Non-Public Minutes, and the July 28, 2016th 7 p.m. Meeting Minutes as written. Jean Seconded. Chris pointed out that the minutes for the 7 p.m. meeting, New Business, item 2, Russ' motion to approve the restoration of the involuntarily merged lots was missing a second to the motion. The amended minutes for the July 28th, 7 p.m. meeting were approved Unanimously.

IV. NEW BUSINESS:

1. Review for Action: Consent & Signature File as of August 11, 2016:

8/11/16	Cemetery Deed, Lot 216, Shannon Cemetery	N/A
8/11/16	Cemetery Deed, Lots 124, 125, 126, Shannon Cemetery	N/A

Russ Made the Motion to approve the Consent & Signature File for August 11, 2016. Paul Seconded. The Motion carried Unanimously.

2. Intersection Route 25 & Old Route 109: Walter asked and the Board approved by Consensus to go out of order to Old Business, item #2, to allow the Town's Engineer, Ray Korber to address the Selectmen's concerns about the construction of the intersection of Route 25 and Old Route 109. Josh said he understood the state's insistence to require the road be wide enough to allow 50' tractor trailers to enter, but wanted to know what happened to the 'T' intersection that the Board approved, and wondered if adding cobblestone would help the situation. Mr. Korber replied that they could go back to DOT and request a change to the design criteria. Josh thought that if DOT doesn't approve a design change then the work should stop, adding that the purpose of the reconstruction was to slow traffic and discourage traffic cutting through. Mr. Korber pointed out that cobblestone would not prevent vehicles from driving over the pavers as can be seen at the roundabout in Meredith. Josh felt that the entrance was too wide and that plowing the road would be difficult. Chris acknowledged that the Board saw the plans beforehand, but it also seems too wide to him, and agreed with Josh that the intent of the 'T' intersection was to slow traffic and eliminate cutting through. Paul said that he uses the road daily, and before the construction one could go make the turn at 40 mph, but now with the reconstruction this isn't possible and one has to slow turn. He added that Road Agent Scott Kinmond told them that it wouldn't be a true 90° 'T'. Paul felt through his experience of coming out of Nelson Road, the traffic is coming from Route 109 to Route 25. He didn't believe that vehicles can take the turn at a high speed. Chris thought that

once the road is paved, people will be able to take the turn at a higher speed. Mr. Korber expressed concern that if the road is narrowed then tractor trailers making turns will be in ongoing traffic. Chris pointed out that Marvin Road is a perfect 'T'. Mr. Korber replied that the difference is that Marvin Road is a neighborhood road and a dead end. He offered to go back to DOT and ask to reduce the width of the road and see what they say. Jean thought the project should be finished and see how it goes, and if needed make other adjustments such as a 3-way stop at Lee Road. Mr. Korber said that the width is now the safest. Paul felt that the new design is better than what it had been and the visibility is better. Mr. Korber felt that if the road is tightened up more, tractor trailer trucks turning will back up traffic on Route 25 in order to make the turn. He suggested having the surveyor mark up where the pavement is to go which will give everyone a better sense of what it will be like when paved. The Board agreed by Consensus.

3. Review for Action: Review of Town Owned Property: Walter provided the Selectmen with an edited list of Town Owned property. He explained that some of these properties were gifted to the Town with the restriction that they stay with the Town in perpetuity, and some of the properties now have Town buildings on them. He added that he was able to identify only 2 tax deeded properties that meet the criteria to be sold, and also the land at 4 Whittier Highway. Walter suggested and the Board agreed to look at the list as those who have lived in Town for a longer period of time may have information about these properties that is not apparent to him.
4. Review for Action: Staff Report, Sale of Town Property: Russ asked and Walter agreed that the 3 properties being considered for sale be forwarded to the Planning Board and Conservation Commission for their review and recommendation per policy. Paul Made the Motion to authorize the Town Administrator to offer Map 130 Lot 021, Map 166 Lot 007, and 4 Whittier Highway (land only, Map 171 Lot 002) for public sale in accordance with the Town's policy and past practices. Russ Seconded and the Motion carried Unanimously.
5. Review for Action: NH Municipal Association Final Policy Recommendations: After a brief discussion, the Board agreed to email their comments to Walter before the next meeting. Walter informed the Board that he has also received comments from the Town Clerk. He added that any floor policies must be forwarded by August 12th. The Board agreed that they had no issues to propose a policy on.
6. Review for Action: Carroll County Sheriff's Dept. Request Letter of Support: Paul expressed his concern that although the Town supported the Carroll County Sheriff's Department's grant application last year, he questioned what does Moultonborough get out of it. Josh felt that the Town doesn't benefit at all. Russ and Jean agreed that if the Town doesn't offer its support and they fail to get the grant, then definitely we won't benefit. Discussion occurred about the best course of action. It was decided to invite the Sheriff of Carroll County to attend their next meeting to learn how this will be a benefit to Moultonborough.
7. Review for Action: Conservation Commission Resignation & Appointment, Brian Sanford, Member: Chris reported that Chairman Marie Samaha has informed them that John Oliver has resigned as a member from the Conservation Commission and they are requesting that Brian Sanford, now an Alternate, be appointed as a member to fill Mr. Oliver's term, March 31, 2018. Paul Made the Motion to appoint Brian Sanford as a member to the Conservation Commission, with a term to expire March 31, 2018. Josh Seconded and asked that a letter be sent to Mr. Oliver thanking him for his service. The Motion carried Unanimously.

V. OLD BUSINESS:

1. Board's Position Re Mandatory Live Streaming all Board/Commission Meetings: Josh said that he asked to discuss this again, as the Town pays for the streaming and he feels they owe it to the citizens to be as transparent as possible, and not keep the meetings in the dark. Russ felt if those who are volunteers on committees and boards feel uncomfortable about their meeting being streamed, then they shouldn't be made to. Chris felt that just because a meeting isn't streamed, that doesn't mean that people are kept in the dark. Minutes of all meetings are posted at Town Hall and also on the Town's website. Chris did think that the equipment, especially for the audio needs to be upgraded. Paul offered to approach the Chair of the Zoning Board of Adjustments this coming Wednesday, when their meeting starts to ask that they re-consider streaming their meetings. Hope added that the Trustees of the Trust Funds are also elected. Walter reminded the Board that there is no statutory requirement that meetings be video streamed and it is a request and not a condition.
2. Intersection Route 25 & Old Route 109: Previously addressed.

VI. OTHER BUSINESS:

1. Board Update Reports: 1) Paul reported that the CIPC will hold its public hearing on August 25th, 7 p.m., and if needed will be continued if there are more questions.
2. Town Administrator's Report: Walter reported that the pole relocation on Far Echo and the Moultonboro Neck intersection was done by NH Electric Co-op and the cable and phone lines will be moved next week. The draft of the Personnel Handbook was forwarded to Attorney Rice for her review, and to be returned to the Board for review at the August work session. A conditional offer has been made to candidate #1 to fill the DPW Director opening pending background checks and a physical assessment. A possible start date is August 29th. Any other details should be discussed in a non-public session until a public announcement is made on or before August 25th. Bids will be opened for the 2016 Road Improvement projects on August 17th. The RFP of Phase I of PSB Parking Lot Reconstruction has been issued with a pre-bid meeting, Friday, August 12th at 10 a.m., with bids being opened August 24th. Quotes for short and long term repairs/improvements for the Lions Club building are being sought by Mike Kepple in order to establish a capital budget for the property, as well as the operating cost for the upcoming budget. Walter told the Board that the Town Planner Search Committee will be interviewing 2 candidates next Thursday. Discussion has resumed on the draft agreement for the cable TV franchise renewal. Attorney Puffer will be submitting the draft to Time Warner for their consideration. Walter told the Board that NH Electric Co-op has informed him that there will be no cost to reinstall any of the streetlights that were removed in 2010 and asked how the Board wanted to proceed. Chris suggested and the Board agreed to send letters to the property owners in the affected areas to ask them to respond if they want the streetlights returned, and in the letter inform them that it will be discussed on a specific meeting date. Chris asked and Walter confirmed that 2 barbeque grills have been installed at States Landing. Walter said that in his previous experience it is best to have Town staff clean/maintain the grills in order to dispose of the ash properly. Josh reported that he will not be able to attend the August 25th work session and requested to prioritize the Selectmen's goals at another time. Paul suggested and the

Board agreed to address this at their next meeting so Josh can be a part of the discussion. Josh added that he'd also like to address cooperation between towns at the next meeting. Walter reported that a non-public session is be needed.

3. Trustees of the Trust Funds Minutes, August 3, 2016: Acknowledged.
4. Zoning Board of Adjustment Minutes, August 3, 2016: Acknowledged.

VII. CORRESPONDENCE:

1. Charter Communication (fka Time Warner), August 3, 2016: Acknowledged.
2. Deputy Chief Rich Young, Carroll County NH Homeland Security Grant: Addressed.

VIII. CITIZEN INPUT: 1) Hollis Austin told the Board he attended the Joint School Board and Selectmen's meeting on Tuesday and thought it was a good discussion. He commended the discussion of sharing staff, such as a personnel director, custodial, and combining job functions to reduce the need for new staff. Mr. Austin suggested that the Board consider sharing the Town Planner position with another town. He said he was in favor of Josh's suggestion that an alternative access to the Moultonborough Academy be considered other than through the Taylor property.

IX. NON-PUBLIC SESSION: Paul Made the Motion for the Board to go into Non-Public Session per 91-A:3 II for (a) personnel, and (b) hiring and to return for the sole purpose to adjourn. Russ Seconded. A roll call was taken: Josh – Aye; Paul – Aye; Jean – Aye; Russ – Aye; Chris – Aye. The Motion carried and the Selectmen went into Non-Public Session at 7:59 p.m.

The Board exited Non-Public Session at 8:16 p.m. Josh asked if the salary would be made public. The Board agreed that this is public information and doesn't need to be stated separately. Josh Made the Motion to seal the minutes. Paul Seconded and the Motion carried Unanimously.

X. ADJOURNMENT: Josh Made the Motion to Adjourn. Paul Seconded.
Motion Carried Unanimously.
Chris adjourned the meeting at 8:17 p.m.

Christopher P. Shipp
Approved

8/18/16 Hope K. Kokas
Date
Respectfully Submitted
Hope K. Kokas, Administrative Assistant